

KVKK DATA SUBJECT APPLICATION FORM

Pursuant to Article 20 of the Constitution of the Republic of Turkey, everyone has the right to request the protection of their personal data.

This right has been expanded within the scope of Articles 11 (Rights of the Data Subject) and 13 (Obligations regarding Data Security) of the Law on the Protection of Personal Data No. 6698 (“KVKK”), and the Communiqué on the Principles and Procedures of Application to the Data Controller.

In line with these regulations, the evaluation of the rights arising from the data ownership of personal data subjects and the necessary notifications to be made to them must be carried out through this Data Subject (Related Person) Application Form.

This Request Form has been prepared by BODE ARAÇ KAPI SİSTEMLERİ Sanayi ve Ticaret A.Ş. (“Company”) in its capacity as the data controller, to evaluate and address your applications submitted within the scope of KVKK.

1. INFORMATION ABOUT THE APPLICANT (DATA SUBJECT)

In order to evaluate and process your request under the relevant article of the Law, we kindly ask you to fill in the following information completely.

Full Name	
National ID / Passport Number	
Date of Birth	
Phone Number	
E-mail Address	
Address (for official notifications)	

2. RELATIONSHIP BETWEEN THE DATA SUBJECT AND THE COMPANY

Please indicate the nature of your relationship with the company by checking the appropriate box and specify whether the relationship is still ongoing.

<input type="checkbox"/> Former Employee	<input type="checkbox"/> Current / Active Employee	<input type="checkbox"/> Job Applicant
<input type="checkbox"/> Customer	<input type="checkbox"/> Supplier	<input type="checkbox"/> Subcontractor
<input type="checkbox"/> Visitor	<input type="checkbox"/> Digital Visitor (Website: Contact / Job Application)	
<input type="checkbox"/> Other (please specify):		

3. EXPLANATION OF THE RELATIONSHIP COVERED BY PERSONAL DATA

Please provide details about the process or service you believe involves the processing of your personal data.

4. WHICH RIGHT(S) UNDER KVKK ARE YOU EXERCISING?

Please indicate which right(s) under Articles 11 and 13 of the Law you wish to exercise by checking the relevant box(es) below:

To learn whether personal data is being processed,	<input type="checkbox"/>
To request information if personal data has been processed,	<input type="checkbox"/>
To learn the purpose of processing personal data and whether it is used in accordance with that purpose,	<input type="checkbox"/>
To know the third parties to whom personal data is transferred, domestically or abroad,	<input type="checkbox"/>
To request the correction of personal data if it is incomplete or incorrectly processed, and to request that such correction be notified to third parties to whom the personal data has been transferred,	<input type="checkbox"/>
To request the deletion or destruction of personal data, although it has been processed in accordance with KVKK and other relevant legal provisions, if the reasons requiring processing no longer exist, and to request that this be notified to third parties to whom the personal data has been transferred,	<input type="checkbox"/>
To object to a result against oneself arising from the exclusive analysis of processed data by automatic systems,	<input type="checkbox"/>
To request compensation for damages in the event of suffering a loss due to the unlawful processing of personal data.	<input type="checkbox"/>

5. CASES EXCLUDED FROM THE SCOPE OF APPLICATION RIGHT

According to Articles 28/1 and 28/2 of the KVKK, data subjects may not assert their rights in certain cases. In addition, the data controller may reject the application in the following specific circumstances:

- ☒ If it may infringe on the rights and freedoms of others
- ☒ If it requires disproportionate effort
- ☒ If the requested information is of a public nature
- ☒ If the request endangers the privacy of others

6. METHOD OF NOTIFICATION

Please choose your preferred method of receiving the response:

I want it sent in writing to my physical address	<input type="checkbox"/>
I want it sent to my e-mail address	<input type="checkbox"/>
I want it sent via Registered Electronic Mail (KEP) (If you request a response via KEP, please indicate your KEP address)	<input type="checkbox"/>
KEP Address:	

7. STATEMENT OF THE APPLICANT

Within the scope of the Law on the Protection of Personal Data No. 6698, I request that the request(s) I have stated above be evaluated and finalized pursuant to Article 13 of the Law.

I declare that all information and documents I have provided within this application form are accurate, up to date, and belong to me personally, and that this application has been made solely on my own behalf or on behalf of a person/persons I am legally authorized to represent. I accept and acknowledge that I am responsible for any legal or penal liability that may arise otherwise.

I accept that the data controller may request additional information and documents if necessary, and that identity verification is mandatory to ensure the security of personal data, and that I may be contacted for this purpose.

I acknowledge and declare that the personal data I have provided within the scope of this statement may be processed by the data controller to fulfill my request(s), and that I may be contacted to finalize my application properly, and that I have clearly chosen the method of being informed and responded to in this process.

FULL NAME

APPLICATION DATE

SIGNATURE